**Privacy Policy**

This policy applies to the following site: https://innovex.ca/en/

Last update: 20-09-2023

**Your privacy is of the utmost importance to FC Géosynthétiques inc., who is responsible for this site.**

The purpose of this privacy policy is to inform you about:

* How your personal information is collected and processed. Personal information is any information that can identify you. This includes your first and last name, your email address, or your IP address;
* Your rights with respect to this information;
* The controller of the personal information collected;
* The third parties to whom this information is transmitted;
* The site’s policy regarding cookies.

**1. Collection of personal information**

We collect the following personal information:

* Name
* First name
* Email address
* Company
* Position
* Phone number
* Adresse postale

The personal information that we collect is collected through the methods described below, in the “Forms and methods of collection” and “Log files and cookies” sections.

**2. Forms and methods of collection**

Your personal information is collected through the following methods:

* Contact form
* Application form
* Infolettre inscription
* Documentation request
* Budget price request

The information thus collected is used for the following purposes:

* Information transmission
* Statistics
* Contact

**Google Captcha protection:**

All forms on the FC Géosynthétiques inc. website are protected by Google's reCaptcha service. To learn more about this service, please consult Google's [privacy policy](https://policies.google.com/privacy?hl=en) and [terms of use](https://policies.google.com/terms?hl=en).

**3. Log files and cookies**

We collect certain information through log files and cookies. These files allow us to process statistics and traffic information, facilitate navigation and improve the service for your convenience.

**A. Description of cookies used by the site**

This mainly concerns the following information:

* IP address
* Operating system
* Device type and model
* Device screen resolution
* Browser type and language
* Region or municipality, determined from IP address
* Point of origin (e.g. banner, e-mail, social network, etc.)
* Pages consulted on the site

The use of such files allows us to achieve the following objectives:

* Statistical studies

**B. Opposition to the use of cookies by the site**

You can oppose the recording of these cookies by configuring your browser software or by personalizing the consent banner at the bottom of the site.

If you decide to disable cookies, you can then continue browsing the site. However, any site malfunction caused by this manipulation cannot be considered as being our fault.

**4. Sharing of personal information**

We agree not to sell to third parties or generally market the personal information collected. However, we may share this information with third parties for the following reasons:

* Use only on Innovex digital accounts (social media and Google Ads)

If you do not want your personal information to be shared with these third parties, you can object at the time of collection or at any time thereafter, as mentioned in the “Right of opposition and withdrawal” section.

**5. Personal information retention duration**

The person responsible for processing personal information will keep all the personal information collected in the site’s computer systems and under reasonable security conditions for a period of two years.

**6**. **Hyperlinks and external services**

Our website may provide you with links to other sites or services that are owned and operated by third parties. These sites are therefore not affiliated with our organization. Please understand that websites linked on our site are independent and may also collect your personal information or cookie information. We cannot be responsible for the manner in which these third parties collect, use or disclose your personal information, nor can we guarantee or make any representations with respect to the accuracy, timeliness or completeness information contained on these external websites.

**7. Hosting of personal information**

Our site is hosted by Imago Communications, whose head office is located at the following address:

261, avenue Saint-Thomas, Sainte-Marie (Québec), G6E 4E8

The host can be contacted at the following telephone number: 418 387-4781

**8. Responsible for the processing of personal information**

**A. The person responsible for processing personal information**

The personal information controller at FC Géosynthétiques inc. is Sarah-Eve Germain. The person responsible can be contacted by email at [segermain@fcgeosynthetiques.com](mailto:segermain@fcgeosynthetiques.com) or by phone at 418-834-9292 #3.

The person responsible for processing personal information is responsible for determining the purposes and means used to process personal information.

**B. Obligations of the person responsible for processing personal information**

The person responsible for processing personal information undertakes to protect the personal information collected, not to transmit it to third parties without your having been informed and to respect the purposes for which this information was collected.

In addition, the person responsible for processing personal information undertakes to notify you in the event of rectification or deletion of personal information, unless this entails disproportionate formalities, costs, or procedures for them.

If the integrity, confidentiality, or security of your personal information is compromised, the controller undertakes to inform you by any means.

**9. Right of opposition and withdrawal**

You have the right to object to the processing of your personal information by the site (“right to object”). You also have the right to request that your personal information no longer appear, for example, in a mailing list (“right of withdrawal”). To object to the processing of your personal information or to request the removal of your personal information, you must write to the address [segermain@fcgeosynthetiques.com](mailto:segermain@fcgeosynthetiques.com) to make the request.

**10. Right of access, rectification and deletion**

You can read, update, or modify information concerning you, or request its deletion, by following the procedure set out below:

* The user must contact the personal information controller to request the required changes.

**11. SECURITY**

The personal information we collect is kept in a secure environment. People working for us are required to respect the confidentiality of your information.

To ensure the security of your personal information, we use the following measures:

* SSL (Secure Sockets Layer) protocol
* Access management – ​​data subject
* Username and password
* Firewalls

We are committed to maintaining a high degree of confidentiality by integrating the latest technological innovations to ensure the confidentiality of your information. However, as no mechanism offers maximum security, some risk is always present when using the Internet to transmit personal information.

**12. TERMS OF MODIFICATION OF THE PRIVACY POLICY**

This privacy policy may be consulted at any time at the address indicated below: [www.innnovex.ca/en](http://www.innnovex.ca/en).

We reserve the right to modify it to guarantee its conformity with the law in force.

Therefore, you are invited to consult this privacy policy regularly to keep yourself informed of the latest changes that will be made to it.